



PUBLICATION OF DECISION LIST NUMBER 01/18-19

MUNICIPAL YEAR 2018/19

Date Published: 8 June 2018

This document lists the decisions taken by the Cabinet at its meeting on 5 June 2018. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 22 June 2018) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of that Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

Cabinet Decisions Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Food Safety Service Plan 2018/19 (Forward Plan Reference FP853)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Budget and Policy Framework Item for Recommendat ion to the Council	Cheryll Brown Tel: 01707357207 c.brown@welhat.gov.uk	No	Environment

DECISION:

- (1) The performance against the previous Food Safety Service Plan was noted.
- (2) The Food Safety Service Plan was agreed and recommended to be adopted by the Council.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Corporate Enforcement Policy (Forward Plan Reference FP855)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Budget and Policy Framework Item for Recommendat ion to the Council	Joanna Harding Tel: 01707357361 j.harding@welhat.gov.uk	No	Environment, Social

DECISION:

The Corporate Enforcement Policy was agreed and recommended for approval by the Council.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Revenue Budget Outturn Report for the Financial Year 2017/18

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	All	Key Forward Plan Ref: FP864	Daniel Williams 01707 357389 d.williams@welhat.gov.uk	No	Resources

DECISION:

The outturn for the General Fund and the Housing Revenue Account as at 31 March 2018 and the position on debts was noted and movements on earmarked reserves were approved.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

2017/18 Capital Outturn and Funding Position

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Key Forward Plan Ref: FP864	Richard Baker 01707 357425 r.baker@welhat.gov.uk	No	Resources

DECISION:

The Cabinet noted the overall capital outturn position and financing for 2017/18 and approved the roll forward budgets.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Treasury Management Annual Report 2017/18

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Andrea Plucknett 01707 357453 a.plucknett@welhat.gov.uk	No	Resources

DECISION:

The 2017/18 Treasury Management report and actual prudential inductors were noted.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Re-Procurement of Pest Control Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Joanna Harding 01707 357361 j.harding@welhat.gov.uk	No	Environment

DECISION:

The contract re-procurement project for this service would be overseen by the General Procurement Board.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

HATFIELD BIKE HIRE SCHEME

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central; Hatfield East; Hatfield South West; Hatfield Villages	No	Non-Key	Colin Haigh 01707 357239 c.haigh@welhat.gov.uk	No	Environment

DECISION:

The Cabinet agreed that:-

- (1) the Council would support the efforts of the Hatfield Renewal Partnership in the trial of a bike hire scheme for the town, with a desired start date of September 2018 to match the academic term.
- (2) the Council would accept that some issues were likely to arise as the scheme was implemented, and that Officers, Members and other partners might have to work with the operating company to resolve these issues.
- (3) the Council would communicate the scheme to interested parties and landowners and publicise the scheme to the wider community making it clear that the scheme was for all of the town's residents, workers, students and visitors, as a cheap and easy alternative to driving.

BACKGROUND:

Cabinet Decisions
Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Council's Achievement List – January to March 2018

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Thom Burn 01707 357245 t.burn@welhat.gov.uk	No	Resources

DECISION:

The Cabinet noted the contents of the Achievements List.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Appointment of Cabinet Panels, Committee and Boards 2018/19

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Not Ward Specific	No	Non-Key	Graham Seal 01707 357444 g.seal@welhat.gov.uk	No	-

DECISION:

Cabinet Panels, Committees and Boards for 2018/19 were appointed.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Appointment of Representatives on Outside Bodies 2018/19

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Not Ward Specific	No	Non-Key	Graham Seal 01707 357444 g.seal@welhat.gov.uk	No	-

DECISION:

Representatives were appointed to serve on executive outside bodies for 2018/19.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Rail Timetable Changes – Impact on Residents and Businesses

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	No	Non-Key	Rob Bridge 01707 357327 r.bridge@welhat.gov.uk	No	Environment

DECISION:

The Cabinet authorised the Chief Executive, in consultation with the Leader of the Council, to write a letter to Rail Minister and Transport Secretary expressing the Council's concerns at the impact on the Borough's residents and businesses of the new rail timetable and asking for actions to be taken immediately so services were returned to acceptable levels.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Award of Agency Staff Contracts

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Key Forward Plan Ref: FP851	Margaret Martinus 01707 357575 m.martinus@welhat.gov.uk	No	Resources

DECISION:

The Cabinet agreed that a number of companies be admitted to the framework for procuring temporary staff following a tendering and evaluation exercise.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Award of Contract for External Redecorations and Repairs to Hazel Grove House, Hatfield

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Villages	No	Key Forward Plan Ref: FP858	Peter Gray Tel: 01707357658 p.gray@welhat.gov.uk	Yes 26 June 2018	Social

DECISION:

The contract for external redecorations and repairs to Hazel Grove House was awarded to Axis Europe PLC.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Private Sector Adaptations Contract - Agreement of Procurement Arrangements

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Key Forward Plan Ref: FP846	Andy Luck Tel: 01707357571 a.luck@welhat.gov.uk	Yes 26 June 2018	Social

DECISION:

The Cabinet agreed the option for delivering the service to include it in the current Gracelands Contract for Council stock adaptations.

BACKGROUND:

Cabinet Decisions

Tuesday 5 June 2018

SUBJECT / TITLE OF REPORT

Stanborough Park North Development

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside	No	Key Forward Plan Ref: FP862	Ka Ng Tel: 01707357275 k.ng@welhat.gov.uk	No	Resources

DECISION:

The Cabinet agreed in principle to the Stanborough Park North development.

BACKGROUND: